

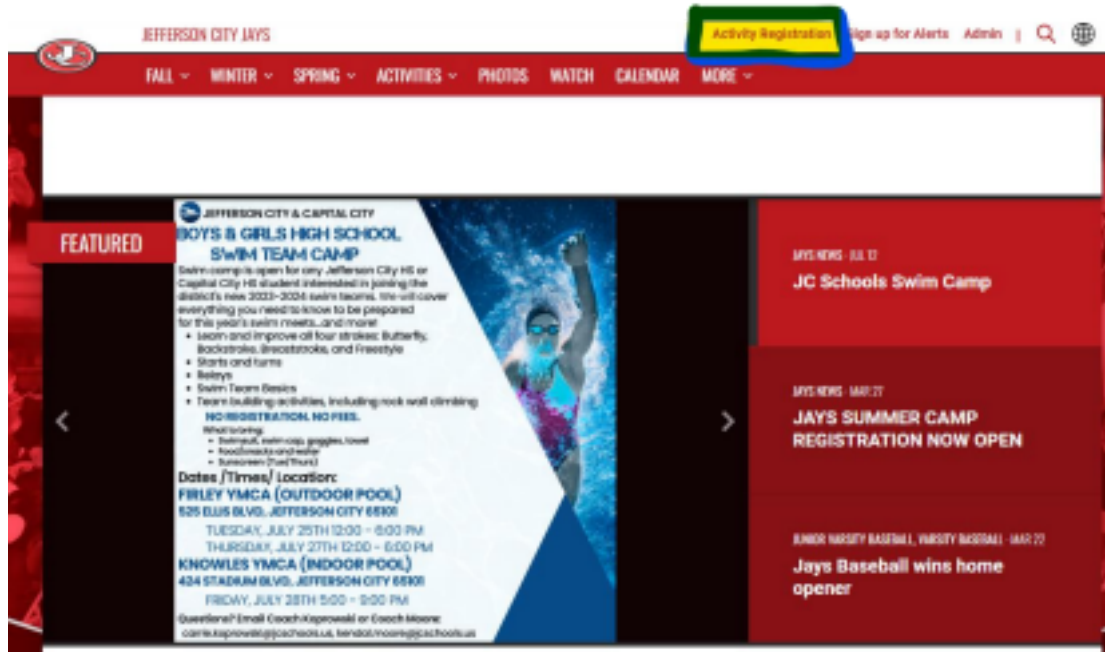
ACTIVITY REGISTRATION

INSTRUCTIONS FOR PARENTS

Everyone is new to the Activity Registration program for the 2023-2024 year.

It is best to complete this process on a laptop or desktop computer.

Please go to Jefferson City's primary athletic webpage. www.jeffersoncityjays.com The Activity Registration link will be located in the upper right hand corner of the screen.



You will be directed to the following page: <https://jcsd-ar.schooltoday.com/> and you will choose which school for your student.



For 2023-2024 everyone is a new user. Please only create **ONE** account for the family. You will encounter difficulties if more than one account is created for your household.

Once you have created your account, the system will send a verification email to the email listed during the account creation. This email address will need to be verified before an individual is able to continue with the activity registration process.

When the email has been verified, it is time to begin the activity registration.

Each student will need to be handled individually. Please mark any and/or all activities in which the student plans to participate.

- *An activity may be added to a student profile at a later time in the year, but please be advised that all documents will once again need to be signed. Some of the information will populate, but some information will need to be provided as well as signatures.*

OTHER IMPORTANT NOTES

ALL Sports, Dance, Cheer and Band **MUST** have a physical on file. The student will not be cleared to participate by the AD offices until the physical is uploaded and validated.

Those students participating in Choir, Orchestra, Scholar Bowl and/or Speech and Debate are not required to have a physical uploaded.

If there are any questions about your student's profile or the system, please contact Jim Bohannon at Jefferson City High School (jim.bohannon@jcschools.us) or Derrick Spicer at Lewis & Clark Middle School (derrick.spicer@jcschools.us).